

## BEMIDJI TOWNSHIP

148 Carr Lake Rd SE  
Bemidji, MN 56601  
(218)333-3617

Permit #  
Fee Paid:  
Date:

### Application For Variance

Please complete this application carefully (PRINT) and completely according to the instructions. Failure to fill in all of the required information may result in a delay of processing your application.

A fee of \$ \_\_\_\_\_ made payable to Bemidji Township and a Certificate of Survey must accompany this application.

Name of Applicant: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
Phone Number: Work \_\_\_\_\_ Home \_\_\_\_\_  
Contractor Name: \_\_\_\_\_ Phone # \_\_\_\_\_

### PROPERTY DATA

Site Address: \_\_\_\_\_  
Primary Access Road: \_\_\_\_\_ Zone: \_\_\_\_\_  
Parcel Number: \_\_\_\_\_ Section : \_\_\_\_\_  
Legal Description(from deed, abstract, or tax statement) : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Property Dimensions: Width \_\_\_\_\_ ft Depth \_\_\_\_\_ ft Total area \_\_\_\_\_ sq ft/acres  
Has there been any construction on your property since 1992? \_\_\_\_\_ Yes \_\_\_\_\_ No If yes, list all below \_\_\_\_\_  
\_\_\_\_\_  
Is there one acre of contiguous land on your property? \_\_\_\_\_ Yes \_\_\_\_\_ No (Attach documentation)  
Have there been any variances granted on this property? \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ Don't Know  
List ALL existing structures and their dimensions, including septic and well locations : \_\_\_\_\_  
\_\_\_\_\_  
Total number of existing bedrooms: \_\_\_\_\_

### ENVIRONMENTAL DATA

Does your property contain low areas, wetlands, or areas with standing water for more than two weeks between May 1 and September 15? \_\_\_\_\_ Yes \_\_\_\_\_ No  
If Yes, do you intend to drain, fill or otherwise alter this area for any reason? \_\_\_\_\_ No \_\_\_\_\_ Yes(explain) \_\_\_\_\_  
\_\_\_\_\_  
Well data: Depth \_\_\_\_\_ ft Depth of casing \_\_\_\_\_ ft Size of casing \_\_\_\_\_ in  
Septic Data: Type \_\_\_\_\_ Year installed \_\_\_\_\_ Permit #(if available) \_\_\_\_\_  
**NOTE: If the permit application is for a bedroom addition, then a certificate of septic compliance MUST accompany this Land Use Permit Application. It may be necessary to upgrade or even replace the entire septic system based on the findings of the septic compliance inspection.**

**BEMIDJI TOWNSHIP APPLICATION FOR VARIANCE (cont't)**

**EXPLANATION OF REQUEST/REASON FOR VARIANCE**

**A variance may be granted only where the strict application of the Bemidji Township Land Use Ordinance results in undue hardship.**

What specific standard(s) are you requesting variance from (lot size, setbacks, etc.) \_\_\_\_\_

What standard(s) or measurement(s) are you requesting (be specific) \_\_\_\_\_

Describe the existing use of your property: \_\_\_\_\_

Will the use of your property change with the variance? \_\_\_\_ Yes \_\_\_\_ No

Will the granting of a variance change the character of the surrounding properties? \_\_\_\_ Yes \_\_\_\_ No \_\_\_\_ Don't Know

Are there any other Conditional Use Permits or Variances on this property? (explain /dates) \_\_\_\_\_

Are there unavoidable physical or topographical features (wetlands, buildings, roads, etc.) on your property that severely limit your construction site options? \_\_\_\_ Yes \_\_\_\_ No Explain \_\_\_\_\_

Does the design or floor plan of your building severely limit your construction options? \_\_\_\_ Yes \_\_\_\_ No

Are there construction options or alternatives that may eliminate the need for a variance? \_\_\_\_ Yes \_\_\_\_ No Explain \_\_\_\_\_

**As defined in Minnesota Statutes Chapter 462, and any amendments to said Chapter subsequently adopted, a hardship exists when the property in question cannot be put to reasonable use under the strict interpretation of the official controls; the plight of the landowner is due to circumstances unique to his/her property and was not created by the landowner; and the variance, if granted would not alter the essential character of the locality. Economic consideration shall not constitute a hardship if a reasonable use for the property exists under the terms of the official controls.**

Explain the hardship that exists with your request \_\_\_\_\_

Assuming that a hardship is demonstrated, and a variance justified, what measures are you willing to take to mitigate the impact of development on your property (remove other buildings, vegetative screens, etc.) \_\_\_\_\_

## BEMIDJI TOWNSHIP APPLICATION FOR VARIANCE (con't)

### STRUCTURAL/CONSTRUCTION DATA (if applicable)

Proposed structure/use: New single family residence \_\_\_\_\_ Building alteration \_\_\_\_\_  
Garage \_\_\_\_\_ Accessory building \_\_\_\_\_  
Multi family dwelling \_\_\_\_\_ Commercial building \_\_\_\_\_  
Home Occupation \_\_\_\_\_ Other (explain) \_\_\_\_\_

Structure Dimensions: Width \_\_\_\_\_ ft Length \_\_\_\_\_ ft Height \_\_\_\_\_ ft(to roof peak)  
(including eaves)

Structural Setbacks: Road Right of Way \_\_\_\_\_ ft Rear yard \_\_\_\_\_ ft  
Side yard near \_\_\_\_\_ ft Side yard far \_\_\_\_\_ ft  
Distance to other buildings \_\_\_\_\_

Total number of bedrooms after construction: \_\_\_\_\_

Will there be any commercial use of this property after construction? \_\_\_\_\_ Yes \_\_\_\_\_ No

Estimated Cost of construction: \$ \_\_\_\_\_

**Submit a complete sketch of your property drawn to scale with this application showing all buildings, proposed and existing, setbacks, wells, septic and accesses.**

### ALL APPLICANTS MUST SIGN BELOW

I hereby certify that I am the owner or authorized agent of the owner of the above described property and that all uses will conform to the provisions of the Bemidji Township Ordinances. I further certify that I will comply with all conditions placed upon this permit should this application be approved. Intentional or unintentional falsification of this application or any attachments thereto will serve to make this application and any resultant permit invalid. I also authorize Township staff to inspect the property during review of this application and subsequent construction during reasonable times of the day.

APPLICANT \_\_\_\_\_ DATE \_\_\_\_\_

### RETURN THIS APPLICATION & FEES TO:

Bemidji Township Land Use Administrator  
148 Carr Lake Rd SE  
Bemidji, MN 56601  
Phone: (218)333-3617

### OFFICE USE ONLY

Land Use District \_\_\_\_\_  
Date Received \_\_\_\_\_ Date Notices Sent \_\_\_\_\_  
Date Field Checked \_\_\_\_\_ Date of Hearing \_\_\_\_\_  
Date Permitted \_\_\_\_\_ Number of Responses \_\_\_\_\_  
Comments / Conditions \_\_\_\_\_